

PROTECT MY MINISTRY VOLUNTEER INSTRUCTION SHEET



Protect My Ministry (PMM) is the online company that our Child Evangelism Fellowship® International Headquarters is using for background checks. They highly recommend PMM and many states and organizations are now using their services.

PMM uses Ministry Mobilizer, which is a paperless risk management solution that helps faith-based organizations manage risk and mobilize volunteers for ministry. Ministry Mobilizer is like a secure online filing cabinet for background checks and corresponding paperwork.

Your social security number **is** required for a background check to be run, but your drivers license and email address **are not**. (You will enter your social security number into the application form online, and no one else will see it or have access to it.)

You must fill out the salvation experience box as well as the box that asks what experience you've had working with children.

All 4 reference boxes must be filled in.

Instructions for submitting your online application for a background check:

1. Please go to <https://www.ministryopportunities.org/cefmichigan> and click on the ministry area (**CA**). Then, click on the position of interest that will appear on the screen (**CA-Volunteer**). On the next screen, click on 'Proceed.' Fill out the application. (If you click "next" and do not get sent to the next page, it is because important information is missing. Scroll back up and fill in what is needed).
2. On page 2, the first thing you will do is choose the department (the same as the ministry area from above) from a drop down menu.
3. Submit your application.
4. Someone from the local CEF® office will contact you to conduct an interview and to confirm your identity, if that has not already been done. That's all there is to it!

Thank you for partnering with CEF of Michigan to reach the boys and girls in your chapter with the Gospel of Jesus Christ!